

# William Stukeley Church of England Primary School



Our whole school  
attendance so far,  
this academic year...

**97.18%**



Stukeley  
Federation

## ATTENDANCE

September 2023

Welcome to our first Attendance Newsletter. Our aim is to positively promote the importance of attendance at school, so that children can enjoy the very best education.

### Attendance Guide for Parents/Carers

We are working to support the DfE's 'Working Together to Improve School Attendance' strategy and will be continuing to focus on this area of school life in the coming year. We are proud of our relationship with pupils and parents/carers and it is really important that we continue to work together to do all we can to prioritise the children's attendance at school, so that they can enjoy their learning and socialising with their peers.

We would like to take this opportunity to remind you of our expectations:

### THE SCHOOL DAY

- School Starts **8:45 am**. Please note, pupils arriving at school after 8.55am need to report to the office, where they are recorded and marked as late.
- End of teaching and learning for EYFS and KS1 (YR-Y2) **3:15 pm**.
- End of teaching and learning for KS2 (Y3-Y6) **3:25 pm**.

Please could we ask that youngest children are collected first. If you have children at different pick-up points, staff will look after all children until collected.

### ABSENCE REPORTING

#### WHAT YOU MUST DO:

- Telephone or email the school before 9.30am each day of your child's absence.
- Tell the school in advance, of any medical appointments and bring or send in evidence of appointment cards/letters to the school office.
- If you and your child are experiencing difficulties with school attendance, then talk to us as a first step so that we may help!

#### WHAT WE WILL DO:

- Check your child's attendance every day.
- Phone home to discuss your child's attendance with you.
- Invite you into school for attendance meetings if we are concerned.
- If we cannot establish a reason for absence, then we may make a welfare home visit.

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### **WORKING TOGETHER**

We will be working with you to keep you updated on your child's attendance by sending out letters at key points to inform you of your child's attendance, should it go below 95%, and to invite you in to find ways to work together to support your child's attendance.

The following government categories for attendance are as follows:

- 95% and above Expected
- 91-94% At Risk of Persistent Absence
- 80-90% Persistent Absence
- 51-79% At Risk of Severe Absence
- Less than 50% Severe Absence

The table below shows how having a day absent from school affects % attendance during the school year:

Attendance during one school year	Equates to days absent	Which is approximately
94%	10 days	2 weeks
90%	19 days	4 weeks
85%	29 days	6 weeks
80%	38 days	8 weeks

The link to the DfE's 'Working Together to Improve School Attendance' document can be found here:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1099677/Working\\_together\\_to\\_improve\\_school\\_attendance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1099677/Working_together_to_improve_school_attendance.pdf)